

Milton Damerel Parish Council Minutes

Of the Parish Council Meeting held on Wednesday 18th May 2022 in the Parish Hall commencing at 7.40pm.

Present: Councillors Stephen Moyses Chair, Peter Buckpitt, Teresa Walters, Jim Richardson and Rose Haynes, Gareth Piper also present was Lorraine Buttery- Clerk.

1. Apologies were received from: Parish Councillor Richard Piper Vice- Chair, District Councillors Ken James and Kit Hepple, PS Frank Morgan
2. **Declarations of Interest**
 - a) Register of Interest: Councillors are reminded of the need to update their register of interests. *None were declared.*
 - b) To declare any personal interests in items on the agenda and their nature. *None were declared*
 - c) To declare any disclosable pecuniary interests in items on the agenda and their nature. *None were declared*
3. **Chair's announcements:**

Councillor Stephen Moyses welcomed everyone to the meeting.
4. **Public Comments**

There were none
5. The minutes of the Parish Council general meeting held on the 20th April 2022 had been circulated by email, they were unanimously approved as a correct and true record of the meeting, they were duly signed by the Chair Councillor Stephen Moyses.
5. **County and District Councilor's reports:**

No Councillors were present
6. **Matters Arising**
 - 1) TPO Venn Green, no updates at present,
 - 2) Defibrillator Cabinet: The supplier had asked for further details and photographs, the Clerk had sent the required information.
 - 3) The arrangements for all events were well in hand, the Clerk informed the Councillors that the grant that she had applied for and supported by DDD Councillor James Morrish had been approved. Councillor Richardson commented that he £400 would enable the Parish Hall Committee to offer more 'free' events.
7. **Planning Applications**

None received
8. **Planning decisions**
 - 1) 1/0073/2022/FUL Proposal: Change of use of redundant rural buildings to two residential Dwellings (Variation of condition 2 of planning application permission 1/0983/2019 FUL Location: Land adjoining Sunny View, Milton Damerel, HOLSWORTHY, Devon
 - 2) 1/0169/2022/FUL Proposal: Conversion of redundant rurall building to one dwelling, Construction of Garage and associated works. Location: Land adjoining Sunny View, Milton Damerel, HOLSWORTHY, Devon
 - 3) 1/0163/2022/FUL Proposal: Erection of 1 no Dwelling Location: Land adjoining Sunny View, Milton Damerel, HOLSWORTHY, Devon
 - 4) 1/10863/2021/OUT Proposal: 3 No of new dwellings Location: Land at grid reference 235798 108378 Holsworthy Beacon, HOLSWORTHY, Devon.

The above applications were all approved by Torridge Planning Department

signed.....

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Planning Appeals

None received

9. Financial Matters

- a) The unanimous decision of the Councillors was to approve the following , three Councillors signed cheques for:
 - i) Clerk’s salary £218.44 ii) Annual IT Support Vision ICT £161.26Although not on the Agenda the Councillors approved and signed a cheque for the annual Insurance £274.89 which is due before the next meeting
- b) The payment of £13.26 to Eon was acknowledged, this was the last payment to EON, as EDF is now the supplier.
- c) i) The Councillors acknowledged the receipt of the first half of the precept £2,200 and ii) Receipt of P3 £600
- d) Financial report to date, a spreadsheet of the cash book had been emailed to the Councillors Prior to the meeting no issues were raised. The bank balance of £5522.14 was supported by the current bank statement. The balance consists of ring-fenced funds SBiT £103.02, P3 £174.65, DAAT £940.93, the balance of £3381.23 being Parish Council general funds
- e) Clerks Salary, the Chairman Councillor Stephen Moyse had been in conversation for some time with the Clerk regarding her salary. Although the Clerk had received annual percentage increases over the past two years, it had come to light that the Salary she received was well below the Salary Scales for Parish Clerks. It was unanimously agreed that the Clerks Salary be increased in line with the recommended salary scales, the rise to £11.05 per hour would take immediate effect. The Clerk had left the room whilst the discussion took place, on her return she thanked the Councillors for their consideration.
- f) Financial report to date, the bank balance of £3473.46 was supported by the current bank statement And bank reconciliation. The balance consists of SBiT funds £103.02, P3 Funds £256.65, DAAT Funds £940.83, Grant for AED £198.00, the balance of £1667.33 being PC general funds.

11. Correspondence as below and as available at the time of the meeting

All correspondence has been sent by email and forwarded to Councillors, none were received by post, no issues were raised.

12. Matters brought forward with the permission of the Chairman

- 1) It was reported that there was some rubbish dumped in the layby near Chapmans Green, the Clerk was requested to report this to Torridge District Council.
- 2) The Chair Councillor Stephen Moyse requested his landline number be removed from the Website and from the newsletter information page, and be replaced with his mobile number.

There being no further business the meeting closed at 8.10pm

signed.....

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