

## Milton Damerel Parish Council Minutes

### **Minutes of Milton Damerel Parish Council Meeting held in the Village Hall on Wednesday 20<sup>th</sup> August 2025 which commenced at 19:30**

**Present:** Councillors Stephen Moyse (Chair), Richard Piper (V Chair), Edgar Pett, Jim Richardson, Teresa Walters and Peter Bromley, also present were Julie and Bob Sage and the Clerk Jane Elliott.

1. **Apologies** were received from: Councillors Gareth Piper and Lynne Rowsell
  2. **Declarations of Interest**
    - a) Register of Interest: Councillors are reminded of the need to update their register of interests. *None were declared.*
    - b) To declare any personal interests in items on the agenda and their nature. *None were declared*
    - c) To declare any disclosable pecuniary interests in items on the agenda and their nature. *None were declared*
  3. **Chair's announcements:**  
*None*
  4. **Public Comments**

Trees are getting very close to the electric power cable at "Arthur's Place" Peter Bromley will chase the power company and Bob Sage will contact Andrew Orchard

Gareth was missed from the July minutes and Clerk will amend.
  5. **The minutes of the Parish Council meeting 16<sup>th</sup> July 2025** which had been circulated by email, were unanimously approved as a true record of the meeting, they were duly signed by the Chair Councillor Stephen Moyse.
  6. **Reports by District and County Councillors.**  
*None*
  7. **Matters Arising**
    - 1) Councillor Steve Moyse reported that Environmental Health will install a dog waste bin but need "What3words" to verify the exact location. There was a short discussion about other areas where dog waste was a problem but the council cannot put bins everywhere. It was agreed to install the bin at the church first and then reassess the situation in future.
    - 2) Japanese knotweed continues to be a problem although some at Holsworthy Beacon had been cleared.
    - 3) Potholes are also an ongoing problem and need to be reported by individuals
  8. **Planning Applications**

1/0606/2025/FUL Proposed covered yard was received on 1<sup>st</sup> August. The Parish Council has no objection as this is nothing unusual and the environment agency want this done where possible to avoid manure mixing with rainwater.
  9. **Planning decisions**

1/0510/2025/OUT Construction of 3no.dwellings with associated parking, access and landscaping with all matters reserved was refused. Council requested that the Clerk should check TDC planning portal to find out reasons.
- Planning Appeals**
- None were received*
10. **Financial Matters**
- The Clerk explained the difficulties with Payroll administration which she had not been trained to do. Incorrect Tax codes and Insurance numbers had been entered which had caused HMRC to issue an invoice to the council. A payment of £277.26 to HMRC had been made by the Clerk from her personal account. The council agreed to pay this back to the Clerk at the next meeting if it was necessary once the Clerk has liaised with D Vanstone to check the exact situation regarding Payroll and Tax codes. Clerk was advised to spend some time training to understand the administration of payroll with D. Vanstone from Westcott's and to learn how to use the software for the PAYE
- a) It was the unanimous decision of the Councillors to approve cheque for:
    - i) Clerk's salary £264.55 ii) Clerk's expenses £18.45
  - b) Financial report to date Bank Balance is £9,591.98. Bank Statements are now being delivered to the Clerk, but the name of the Clerk still needs to be changed. Clerk has not been able to get access to the account do this.
  - c) Councillors asked when the annual grants were due to be awarded. Clerk to check the records to see when the grant advertisement should be published, this was raised again in Matters brought forward.

**11. Correspondence as below and as available at the time of the meeting**

All correspondence received by email have been forwarded to Councillors. No correspondence was received by post.

**12. Matters brought forward with the permission of the Chairman**

- 1) Edgar Pett has asked the council for compassionate leave to miss meetings should the need arise due to personal circumstances. It was unanimously agreed by all present to support Edgar at this difficult time.
- 2) Councillor Jim Richardson confirmed the new heating system in the Village Hall has now been installed and seems to be very successful.
- 3) Councillor Peter Bromley is now the Chair for the Milton Damerel Newsletter and thanked everyone who had contributed to the 100<sup>th</sup> Anniversary Newsletter.
- 4) Chapman's Green layby is once again full of litter and needs to be reported to Highways.
- 5) Annual Grants will be awarded in November so this needs to be advertised on the website and on a poster.

**There being no further business the meeting closed at 20:35**

**Signed.....**

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