

Milton Damerel Parish Council Minutes

Of the Parish Council Meeting held on Wednesday 18th April 2018 commencing at 8.45pm

Present: Councillors Stephen Moyses (Chairman), Jim Richardson, Rose Hayne, Gareth Piper, and the Parish Clerk Lorraine Buttery.

1) **Apologies received from:**

P.C.S.O. Racquel Rowe, Councillors Richard Piper, Grace Millman, and Devon County Councillor Barry Parsons

2) **Declarations of Interest**

- a) Register of Interest: Councillors are reminded of the need to update their register of interests. *None were declared*
- b) To declare any personal interests in items on the agenda and their nature. *None were declared*
- c) To declare any disclosable pecuniary interests in items on the agenda and their nature. *None were declared*

3) **Chairman's Announcements**

Councillor Stephen Moyses welcomed all to the meeting

4) **Public Comments, County and District Councillors reports**

County Councillor Barry Parsons sent his apologies and sent the message that if anything cropped up at the meeting that he could help with, please do not hesitate to contact him. Public Comments given during Parish Annual Meeting.

5) The minutes of the Parish Council Meeting held on 21st March 2018 had been circulated by email and read by all Councillors, they were signed by the Chairman Councillor Stephen Moyses as being a true record of the meeting.

6) **Matters Arising**

- 1) Town Farm- there has been no further information from Torridge Planning, Councillor Grace Millman had sent a message via email that she looked recently at Torridge Planning site and nothing significant had occurred.
- 2) Air Ambulance Night Site – The Chairman Councillor Stephen Moyses reported that he had spoken to Rex Sanders and he provisionally that a landing site was a possibility, the other site suggested is the Parish Hall car park although it is not 100% sure who owns the land. The Clerk was requested to contact Toby Russell to request a site visit.
- 3) Snow Warden- The Clerk confirmed that she had made contact with Edgar Pett to thank him for his sterling work during the recent inclement weather, she also confirmed that when necessary the Councillors would make sure he had help to spread the salt.

7. **Planning Applications**

There were none

8. **Planning Decisions**

There were none

Planning Appeals

There were none

9. **Financial Matters**

- a) Financial report to date: the Clerk presented each Councillor with a spread sheet from the cash book and a bank reconciliation
The Clerk reported that there was £5,242.88 in the bank, this consists of Ring fenced funds of £183.02 step back in time, £514.57 P3 funds and £290.00 balance of defib. Grant. The balance of £4255.29 being Parish Council general funds.
- b) Three Councillors signed a cheque for Clerks Salary £205.83, and DALC/NALC affiliation fees of £101.85
- c) The Councillors acknowledged that a cheque for DALC of £36.00 had been issued and signed by three Councillors between the meetings
- d) The Councillors acknowledged the receipt of the Transparency grant of £602.84 and P3 funds of £200.00
- e) The Clerk presented the exemption certificate for signing, the Chairman and the Clerk signed and dated the document which now has to be sent to the new external auditors. The Chairman also read to all, the sections of the Annual Governance Statement, it was then signed by the Chairman and Clerk.

10) Correspondence as below and as available at the time of the meeting

All correspondence had been sent by email, no issues were raised.

11) Urgent matters brought forward with the permission of the Chairman

The Clerk had informed the Chairman and Councillors by email that she would be going into Hospital on the 11th May for surgery on her hip therefore would be unavailable for the AGM scheduled for the 16th May. Councillor Grace Millman had indicated by email that she would be willing to take the minutes if it was not suitable to bring the meeting forward to the 9th May. After discussion it was deemed that it would be more convenient to the Clerk to keep the date as originally planned. The Clerk thanked the Chairman and the Councillors for their kind consideration.

The Clerk will get all the paperwork ready and contact Councillor Grace Millman to arrange a convenient time to visit Her to discuss the paperwork for the AGM.

The Chairman thanked the Councillors for attending, there being no further business the meeting closed at 9.35.pm

