

Milton Damerel Parish Council Minutes

Of the Parish Council Meeting held on Wednesday 20th May 2020 commencing at 7.30pm, this is a remote meeting Held on the ZOOM platform. Present: Councillors Stephen Moyses Chair, Richard Piper Vice- Chair, Jim Richardson, Peter Buckpitt , Teresa Walters and Rose Haynes, also present was Lorraine Buttery Clerk.

1. Apologies were received from:

Devon County Councillor Barry Parsons, Torridge District Councillors Ken James, Anna Dart and Parish Councillor Gareth Piper

2. Chair's Announcements

Councillor Stephen Moyses welcomed all to the meeting and hoped all were staying safe and well

3. Declarations of Interest

- a) Register of Interest: Councillors are reminded of the need to update their register of interests. *None were declared*
- b) To declare any personal interests in items on the agenda and their nature. *None were declared*
- c) To declare any disclosable pecuniary interests in items on the agenda and their nature. *None were declared*

4. Public Comments, County and District Councillors reports:

Councillor Kit Hepple joined the meeting at 7.45pm, and gave a quick up-date on Torridge District Council, he reported that his fellow officers and staff are doing very well under difficult circumstances, many meetings were being held remotely with staff members and Councillors working from home. There have been major changes in services with Anna Dart resigning as leader of Torridge Council, Councillor Ken James is now the lead. Torridge have done extremely well in getting Business Support grants out to recipients being 9th in the UK. Kit asked whether there was anything he could do for the Parish Council? Councillor Stephen Moyses replied that All was going well, he thanked Kit for attending and wished him well and to carry on the good work.

5. The minutes of the Parish Council meeting held on the 18th March 2020 had been circulated by email, were read and approved by all Councillors, the Clerk apologised for not including them in the envelope given to the Chair, the minutes will be signed at a later date.

6. Matters Arising

1) Sign Post at Venn Green: Councillor Moyses reported that this had been mended, but Councillor Buckpitt commented that he had had reports that this was not the case, Stephen will check.

7. Planning Applications

1) 1/0141/2020FUL Proposal: Single Storey rear extension

Location: Valley View, Milton Damerel, Holsworthy, Devon:

This had been dealt with via email and no objections had been raised the Clerk had informed the planning Department of the Parish Councils decision.

2) 1/0267/2020 FULM Proposal: Variation of condition 6 (1) and (n) of planning 1/1177/2015/FULM (5-megawatt solar park on 14.6 hectares of land to amend HGV access route and road survey

Location: Land at Bulkworthy, Devon

This had been dealt with via email and no objections had been raised and the Councillors unanimously Supported the application, the Clerk had informed the planning department of the Parish Councils decision.

3) 1/0281/2020/LBC Proposal: Single Storey glazed rear extension

Location: Milton House, Milton Damerel, HOLSWORTHY, Devon

This had been dealt with via email and no objections had been raised and the Councillors unanimously Supported the application, the Clerk had informed the planning department of the Parish Councils decision

4) 1/0328/2020/FULM Proposal: Variation of condition 2 of planning permission 1/1177/2015 FULM Alteration of layout module row spacing, change in location of access track and reduction of transformers

Location: Land at Bulkworthy, Devon

The application was discussed and the unanimous decision of the Parish Councillors was to support the application, The Clerk will inform Torridge Planning department of the decision.

5) 1/0520/2018/FULM: (Received after the agenda had been printed and circulated)

Proposal Creation of 9 dwellings and conversion of barn to 2 dwellings (affecting a public Right of way) Amended Plans and description. Location: Land at Town Farm, Milton Damerel, Devon

Councillor Richard Piper suggested that we ask for an extension to the date of comments of 8th June as the Application was received after the agenda was distributed, therefore the public might not be aware of the amended plans. Councillor Hepple commented that if the Parish Council needed help regarding this matter please do not hesitate to ask. The Clerk was requested to contact Torridge planning department to request an extension.

8. Planning decisions

- 1) 1/0126/2020/FUH Proposal: Part Retrospective Office
Location: Lower Buttermoor, Milton Damerel, HOLSWORTHY, Devon
2) 1/0141/2020/FUL Proposal: Single Storey rear extension
Location: Valley View, Milton Damerel, Holsworthy, Devon
The above applications were granted permission.

Planning Appeals: *There were none*

9. Financial Matters

The Chair had collected all relevant paperwork from the Clerk

- a) The Chair signed cheques for: i) Clerks May salary £213.10, ii) ZOOM £7.19 (the wrong amount was on the agenda, as the Clerk had obtained a discount). iii) J. Foster £50 for the internal audit, Stephen will take the cheques for the two other signatures and return to the Clerk.
b) Financial report to-date, the bank balance of £5814.91 was supported by the bank reconciliation and a current bank statement. The funds consist of ring-fenced funds, Step back in time fund £183.02, balance of DAAT grants £940.83 and P3 funds of £241.65.
c) The Councillors acknowledged the receipt of P3 funds £300 for the next financial year.
d) Acknowledged the payment of Direct Debits to Eon April £11.34 and May £9.45, the Clerk asked Whether these payments should come out of the DAAT grant funds? It was the unanimous decision of the Parish Councillors that this cost should be borne by the Parish Council general funds, the Clerk will add it to the budget..

e) To Approve the end of year accounts/statements and approve and sign the following:

All relevant details had been emailed to the Parish Councillors well in advance of the meeting. 2019-2020 Accounts were discussed and unanimously approved by a show of hands.

- i) The Annual Internal Audit had been done by Dr Julia Foster, no issues were raised by her and was unanimously approved by a show of hands.
ii) The Annual Governance Statements were read out by the Chair, Councillor Stephen Moyses and unanimously approved by a show of hands by the Parish Councillors, and was duly signed by the Chair.
iii) The Accounting Statements were studied, unanimously approved by a show of hands and signed by the Chair.
iv) The Certificate of Exemption was explained by the Clerk, unanimously approved by a show of hands and duly signed by the Chair, this will be emailed to the external auditors J.Littlejohn Ltd. Councillor Stephen Moyses will return all paperwork to the Clerk who will then sign and deal with the paperwork as appropriate.

10. Correspondence as below and as available at the time of the meeting

Emails have been forwarded as received, no issues were raised.

11. Matters for discussion or to be noted, and matters brought to the attention of the Chairman

- 1) The Clerk informed the Councillors that the annual insurance was due in June, as soon as the quotes Arrived they will be forwarded to the Councillors for approval.

The Chair Councillor Stephen Moyses thanked all for attending and closed the meeting at 8.25pm.

